CMS Net

Medical Eligibility

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This guideline is for training
and internal use only.

Preface

Legend

In procedures on the following pages, you will see various symbols used.

✔   When a procedure is described, the check mark indicates the result of an action.

➡   The arrow indicates a content note.

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Medical Eligibility

Overview	The Medical Eligibility (CMSME-50) screen will allow the user to indicate if the patient is eligible or ineligible for CCS.
	Users assigned to the Dependent County (DC) security group shall view this screen as Display Only and **cannot** update records.

Steps to Access Medical Eligibility (CMSME-50)

Complete the following steps

Step	Action
1	From the Primary Menu, select Eligibility. Press <Enter>. ✔ The Patient Identification screen displays.
2	Identify and select the patient.
3	Select program eligibility date range from the pop-up message. Press <Enter>. ✔ The Eligibility Menu screen displays.
4	Select Medical Eligibility.

Medical Eligibility, Continued

Medical Eligibility Screen (CMSME-50)

Use the <Down Arrow> to move from field to field. Required fields are **bolded**.

```
CMSNET                  MEDICAL ELIGIBILITY                      CMSME-50
------------------------------------------------------------------------
Pt Nm: XXXXXXXX1XXXXXXXX2XXXXXXXX3XXXXXXXX4  CCS#: 9999999  CIN: 99999999X 9
1) Gender: X   DOB: 99/99/9999  Lgl Co: XXXXXXXX1  REG=XXXXXXXX   MED=X    F/R=X
------------------------------------------------------------------------
2) PSA Begin Date 99/99/9999 End 99/99/9999   CCS Elig Status XXXXXXXXXXXXXXXXXXXX

3) Med Elig Status xxxxxxxxxxx+
4) Determined By xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx    5) Date Determined 99/99/9999

6) DX Only xx+           7) MTU Providing Treatment xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
8) Next Review Date 99/99/9999

9a) PrimDX  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx+
9b) Sec DX  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx+
9c) Oth1DX  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx+
9d) Oth2DX  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx+
9e) Oth3DX  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx+

10) Comment xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
            xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
            xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

11) Last Update By XXXXXXXX1XXXXXXXX2XXXXXXXX3          12) Date 99/99/9999
```

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Medical Eligibility, Continued

Medical Eligibility Field Descriptions   The following table describes data entry fields on the Medical Eligibility screen.

FLD#	FIELD NAME	DESCRIPTION/COMMENTS
1	(header)	**Display Only**
2a	PSA Begin Date	**Display Only** This date is populated from Pending Eligibility or Program Eligibility screen.
2b	End	**Display Only** This date is populated from Pending Eligibility or Program Eligibility screen.
2c	CCS Elig Status	**Display Only** This status is populated from the Client Eligibility screen (CMSCE-10)
3	Med Elig Status	**Required** Values are: • "Eligible" • "Ineligible"
4	Determined By	**Required** User enters name of person who made determination. Free text.
5	Date Determined	**Required** No future dates.
6	DX Only	**Required** if Med Elig Status displays "Eligible" Values – "Yes", or "No"
7	MTU Providing Treatment	**Optional** Enter the name of MTU or use Help Key for Pick List.
8	Next Review Date	**Required** if Dx Only = "Yes" Defaults to 90 days from "Pgrm Begin Date". No past dates allowed. Sets DXCR Next Review tickler.

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Medical Eligibility Field Descriptions (continued)

FLD#	FIELD NAME	DESCRIPTION/COMMENTS
	Diagnosis Segment	From Patient Registration Face Sheet (CMSFS-10).
9a	PrimDX	**Required** Defaults to Patient Registration Value. Enter diagnosis code of one word description or use the Help Key to select diagnosis pick list. Note: Updates will change the face sheet diagnosis values.
9b	Sec DX	**Optional** Defaults to Patient Registration Value. Enter diagnosis code of one word description or use the Help Key to select diagnosis pick list. Note: Updates will change the face sheet diagnosis values.
9c	Oth1DX	**Optional** Defaults to Patient Registration Value. Enter diagnosis code of one word description or use the Help Key to select diagnosis pick list. Note: Updates will change the face sheet diagnosis values.
9d	Oth2DX	**Optional** Defaults to Patient Registration Value. Enter diagnosis code of one word description or use the Help Key to select diagnosis pick list. Note: Updates will change the face sheet diagnosis values.
9e	Oth3DX	**Optional** Defaults to Patient Registration Value. Enter diagnosis code of one word description or use the Help Key to select diagnosis pick list. Note: Updates will change the face sheet diagnosis values.
10	Comment	**Optional** Saves up to 3 lines to the Narrative.
11	Last Update By	**Display Only** Displays the last user's name that modified any data.
12	Date	**Display Only** Displays the date of the last change.

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Medical Eligibility, Continued

Eligibility Pop Up Message

Three eligibility pop-up messages are possible:

Below is an example of the popup messages that may display.

1. If the "Med Elig Status" is "Eligible" and the user chooses 'Save', the system displays a pop-up message advising them to go to the Client Eligibility Screen (CMSCE-10) to make the case active.

```
Reminder:

You must go to Client Eligibility to make this case
active.

( ) Quit
```

Selecting Quit closes the message and displays the Medical Eligibility branch menu.

2. If the "Med Elig Status" is "Ineligible" and the user chooses 'Save', the system checks for an application.

If an application is on file, the system displays a pop-up message advising them of the date the application was received. The message prompts the user to go to the Client Eligibility Screen (CMSCE-10) to generate either a NOA or CCS-72.

```
Reminder

Application received on 99/99/9999, you must go to Client
Eligibility to generate either a NOA or a Deny Request
Letter (CCS-72).

( ) Quit
```

Selecting Quit closes the message and displays the Medical Eligibility branch menu.

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Medical Eligibility, Continued

3. If there is not an application on file, the system displays a message advising them to go to the Client Eligibility Screen (CMSCE-10) to generate a Deny Request Letter (CCS-72).

```
Reminder

You must go to Client Eligibility to generate a Deny
Request Letter (CCS-72)

( ) Quit
```

Selecting Quit closes the message and displays the Medical Eligibility branch menu.

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Medical Eligibility, Continued

Action Menu   The Medical Eligibility Action Menu has three commands: Save, Cancel, and
Quit.

Command	Action/Result
Save	The Save command saves data on the screen. Users do NOT generate letters from this screen.
Cancel	When selected, the Eligibility Menu will appear. The system will NOT save any changes.
Quit	When selected, the system closes the Action Menu and refreshes the Medical Eligibility screen.

**Medical
Eligibility
Branch Menu**

```
(?)   Narrative for Medical Eligibility
( )   Mail Message for Medical Eligibility
( )   Eligibility Main Menu
```

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NOTES

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